

○ MUSIC  city COUNSELOR

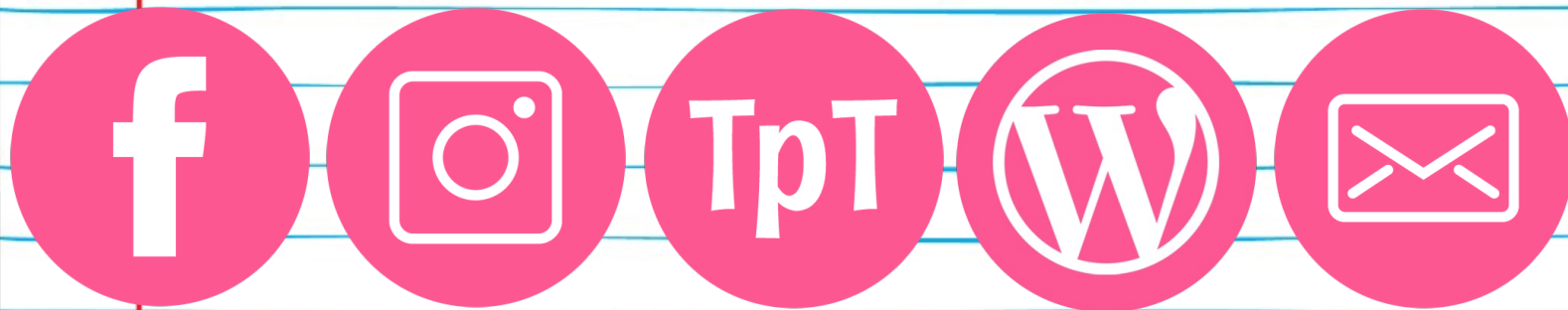
THANK YOU FOR YOUR  
PURCHASE!



Hey y'all, Laura here! I so appreciate when you please take a moment to leave a review on my resources on my TpT Store. Thanks for your support! Enjoy the resource!

♥ *laura oathout*

LET'S CONNECT!



For helpful ideas, engaging resources, and freebies, please check out my website and membership!

○ ♥ **WEBSITE:** [www.musiccitycounselor.com](http://www.musiccitycounselor.com)

♥ **MEMBERSHIP:** [www.counselorcollab.com](http://www.counselorcollab.com)

# ASCA MINDSETS & BEHAVIORS:

## Behavior Standards:

- B-LS 3. Time-management, organizational and study skills
- B-SMS 1. Responsibility for self and actions
- B-SMS 2. Self-discipline and self-control

# DIRECTIONS PAGE I:

This lesson will take approximately 45 minutes to teach.

## Recommended Sequence:

- Review the PowerPoint or digital for Google Slides™ presentation. The digital for Google Slides™ presentation includes 2 interactive activities.
- Review (and display) the instructional posters with students.
- Use the discussion cards with students.
- Choose a worksheet or coloring page to close the lesson.

## Materials Needed:

- Printed materials
- Scissors
- Glue sticks
- Crayons or markers
- Pencils

## PowerPoint Presentation:

Both a PowerPoint and digital for Google Slides™ presentation are included. This presentation tells the story of a boy named Ollie who has trouble staying organized. He learns what organization means, why organization is important, and 10 tips for staying organized. The digital for Google Slides version of the PowerPoint includes 2 digital drag-and-drop activities that let students help Ollie clean his desk and pencil case (see the digital presentation document for directions for use). The PowerPoint asks students to "turn and talk" with a partner about how to help Ollie clean his desk and pencil case.

## Posters:

5 instructional posters are included.

# DIRECTIONS PAGE 2:

## Discussion Cards:

24 discussion cards are included. Please divide students into groups of 2-3 students and give them each 1-2 cards. Ask students to discuss the questions with their small group and then share their responses with the class.

## Worksheets & Coloring Pages

Multiple options for worksheets and coloring pages are included to close the lesson. Please choose the ones that best fit the needs and abilities of your students. The cut-and-paste desk and pencil case organization activities are my favorites!

Questions, comments, or suggestions? Please contact me any time at [laura@musiccitycounselor.com](mailto:laura@musiccitycounselor.com). I'm here to help! :)

PS I SO appreciate when you please take a moment to leave a review on my resources on my TpT store. It earns you credits towards future purchases, helps other educators find quality materials, and helps my small business grow!

# POSTERS

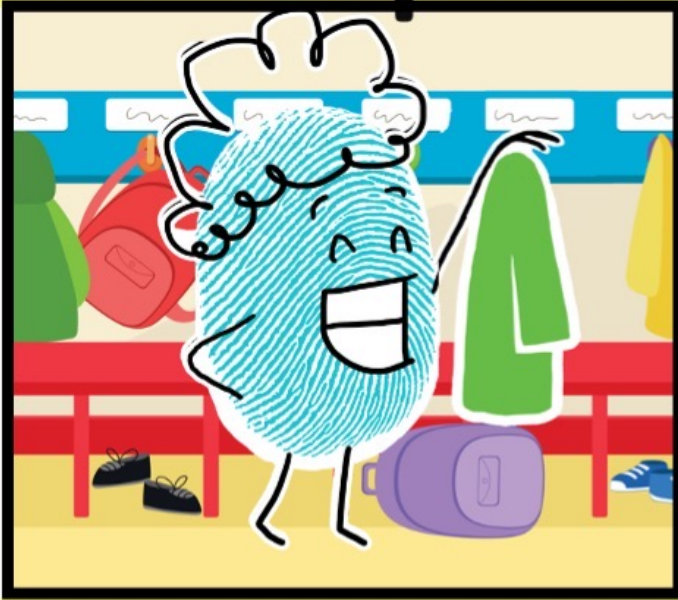
# ORGANIZATIONAL skills mean



knowing how to keep things neat,  
plan ahead, and manage your time  
so you can get things done.

# ORGANIZATION

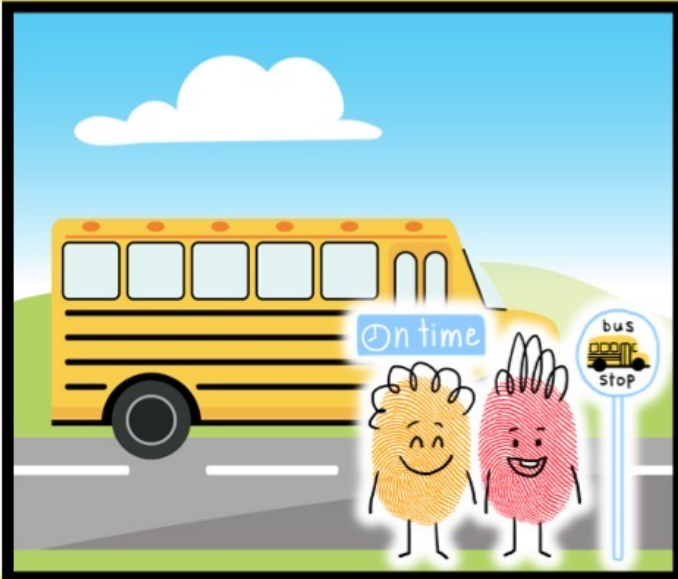
is important because



you can find what you need.



you can get your work done on time.



you will feel less rushed and less stressed.

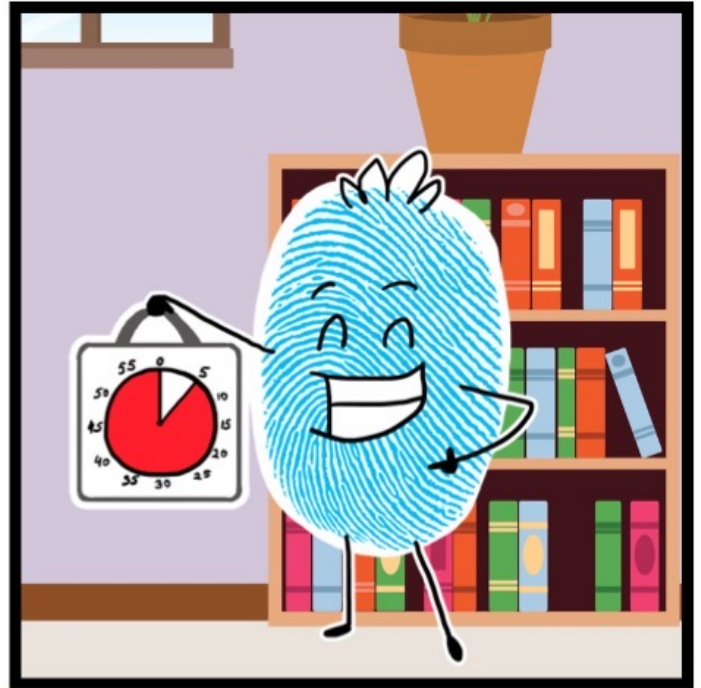


you will feel ready, prepared, and confident!

# ORGANIZATIONAL TIPS



1. Create and stick to a routine.



2. Use timers to manage your time.



3. Write a to-do list and set priorities.

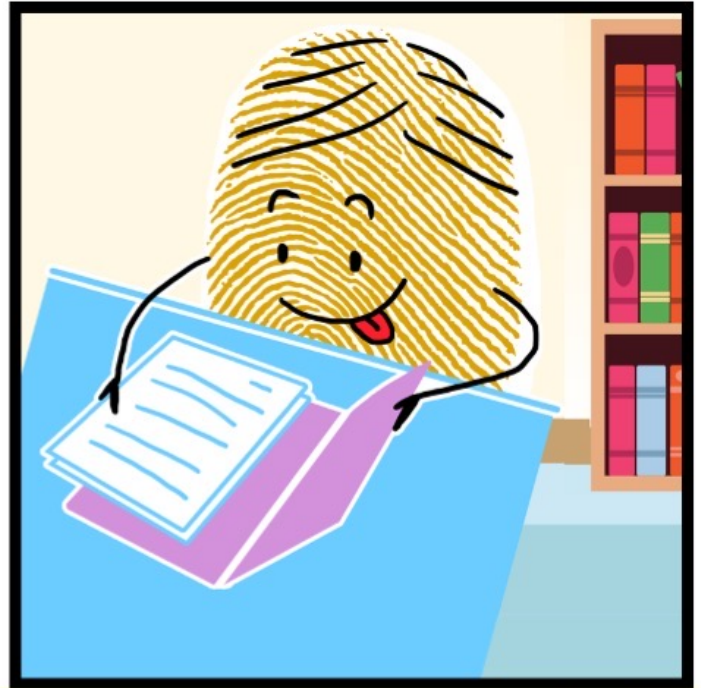


4. Break big tasks into smaller steps.

# ORGANIZATIONAL TIPS



5. Keep your space clean and tidy.



6. Use color-coded folders.



7. Use organizational tools.



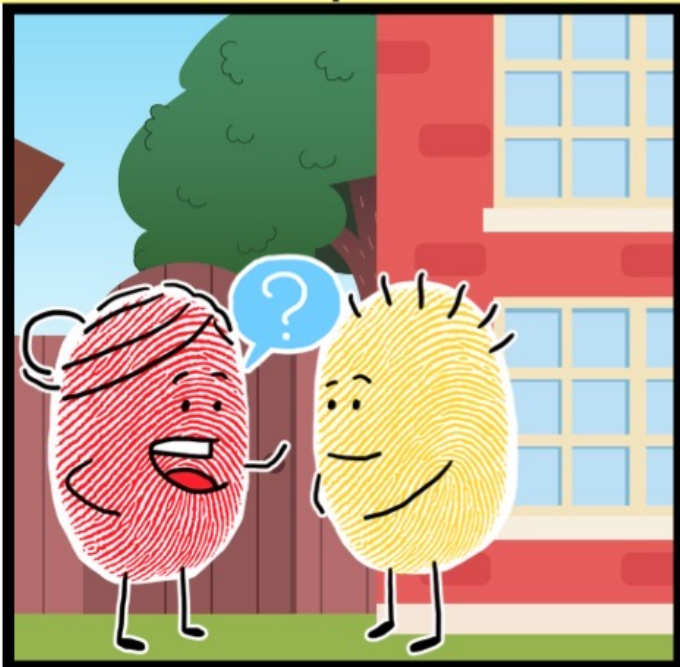
# ORGANIZATIONAL TIPS



8. Give everything its own place.



9. Prep for school the night before.



10. Ask for help, tips, and support.



# DISCUSSION CARDS

**Let's  
Talk!**



What does  
being  
organized  
mean?

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**Let's  
Talk!**



Why is  
organization  
important?

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**Let's  
Talk!**



How does being  
organized  
make you feel?

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**Let's  
Talk!**



How does being  
disorganized  
make you feel?

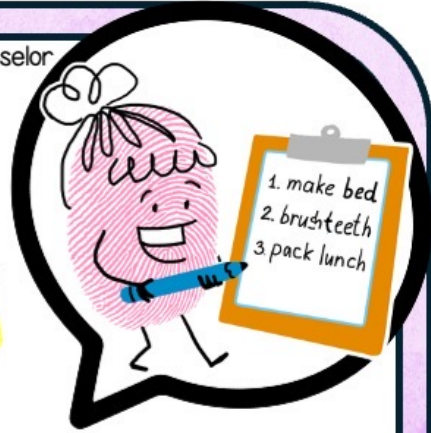
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# Let's Talk!



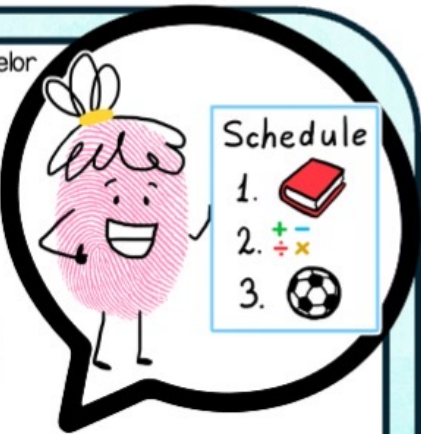
How do routines help you stay organized?

# Let's Talk!



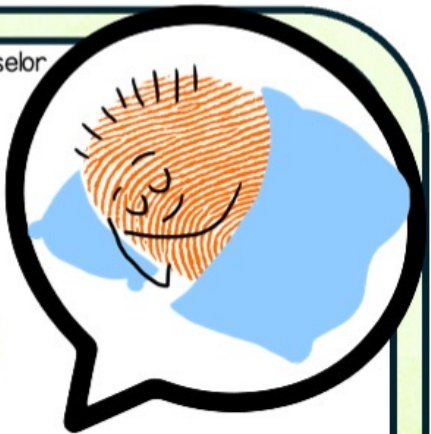
Describe your morning routine.

# Let's Talk!



Describe your after-school routine.

# Let's Talk!



Describe your bedtime routine.

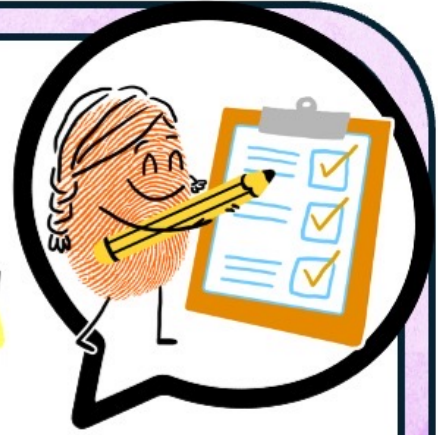
# Let's Talk!



How do timers  
help you  
manage your  
time?

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# Let's Talk!



How are  
checklists helpful  
for staying  
organized?

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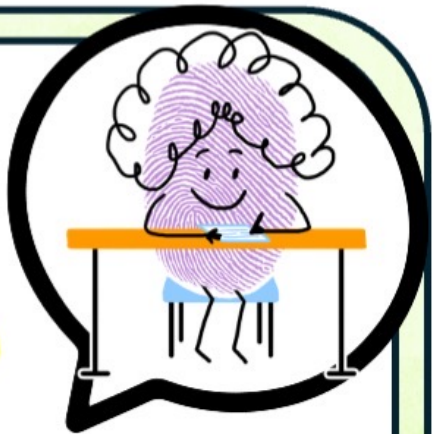
# Let's Talk!



What does it  
mean to break  
big tasks into  
smaller steps?

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# Let's Talk!



What is one thing  
you do to keep  
your school  
supplies neat?

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# Let's Talk!



What does your  
ideal clean  
room look like  
at home?

# Let's Talk!



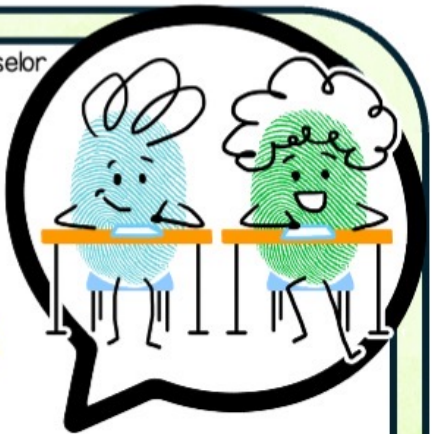
How does  
prepping for  
school the night  
before help you  
in the morning?

# Let's Talk!



What can you  
prep the night  
before for  
school?

# Let's Talk!



Can you think of a  
way to help a  
friend who wants  
to get  
organized?

# Let's Talk!



How do you feel  
when your  
backpack is  
messy?

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# Let's Talk!



How do you feel  
when your  
room is messy?

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# Let's Talk!



How do you feel  
when your desk  
is messy?

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# Let's Talk!



What is one tool  
that helps you  
stay organized  
at school?

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# Let's Talk!



How do you decide where to put your toys when you're done playing with them?

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# Let's Talk!



How do you make sure you don't forget important items like your lunch and homework?

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# Let's Talk!



What is one habit you could work on to become more organized?

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# Let's Talk!



What's your favorite way to organize your books, toys, and schoolwork?

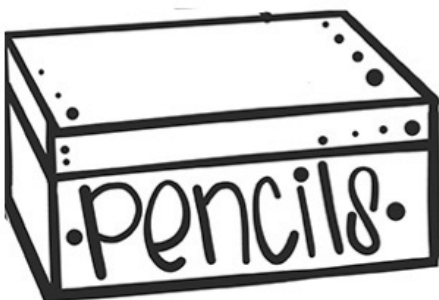
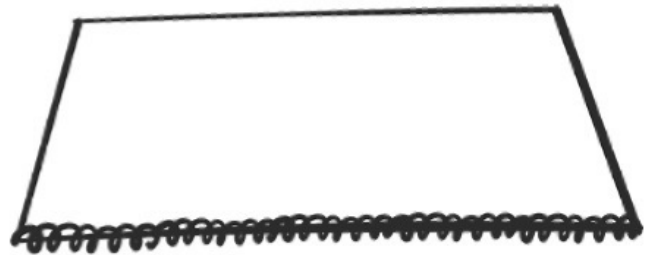
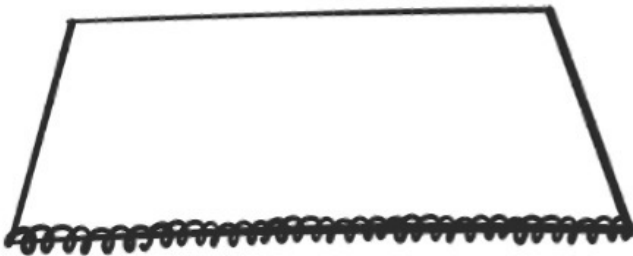
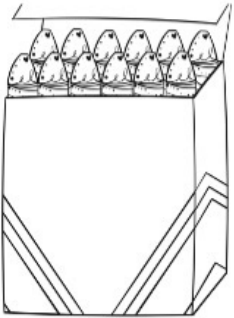
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# **WORKSHEETS + COLORING PAGES**

Name: \_\_\_\_\_

# ORGANIZE MY DESK

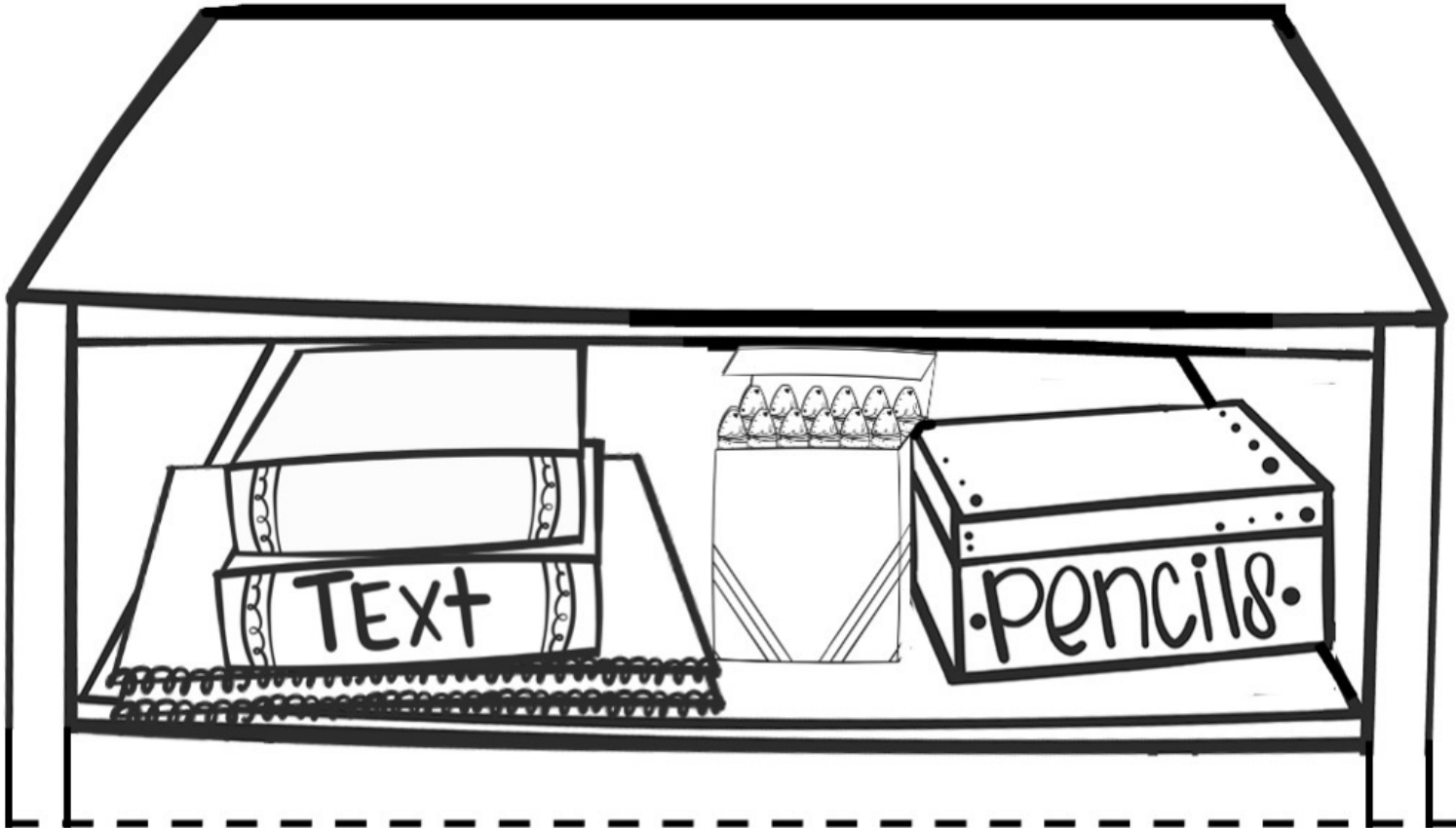
Cut out the supplies below and glue them inside the desk.  
Make sure the desk is organized and tidy!



Name: \_\_\_\_\_

# ORGANIZE MY DESK

Cut out the supplies below and glue them inside the desk.  
Make sure the desk is organized and tidy!

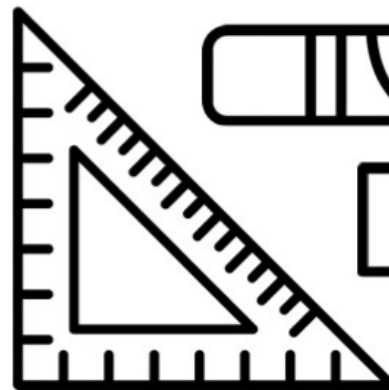
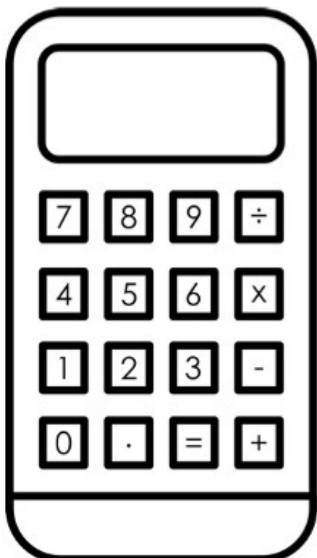
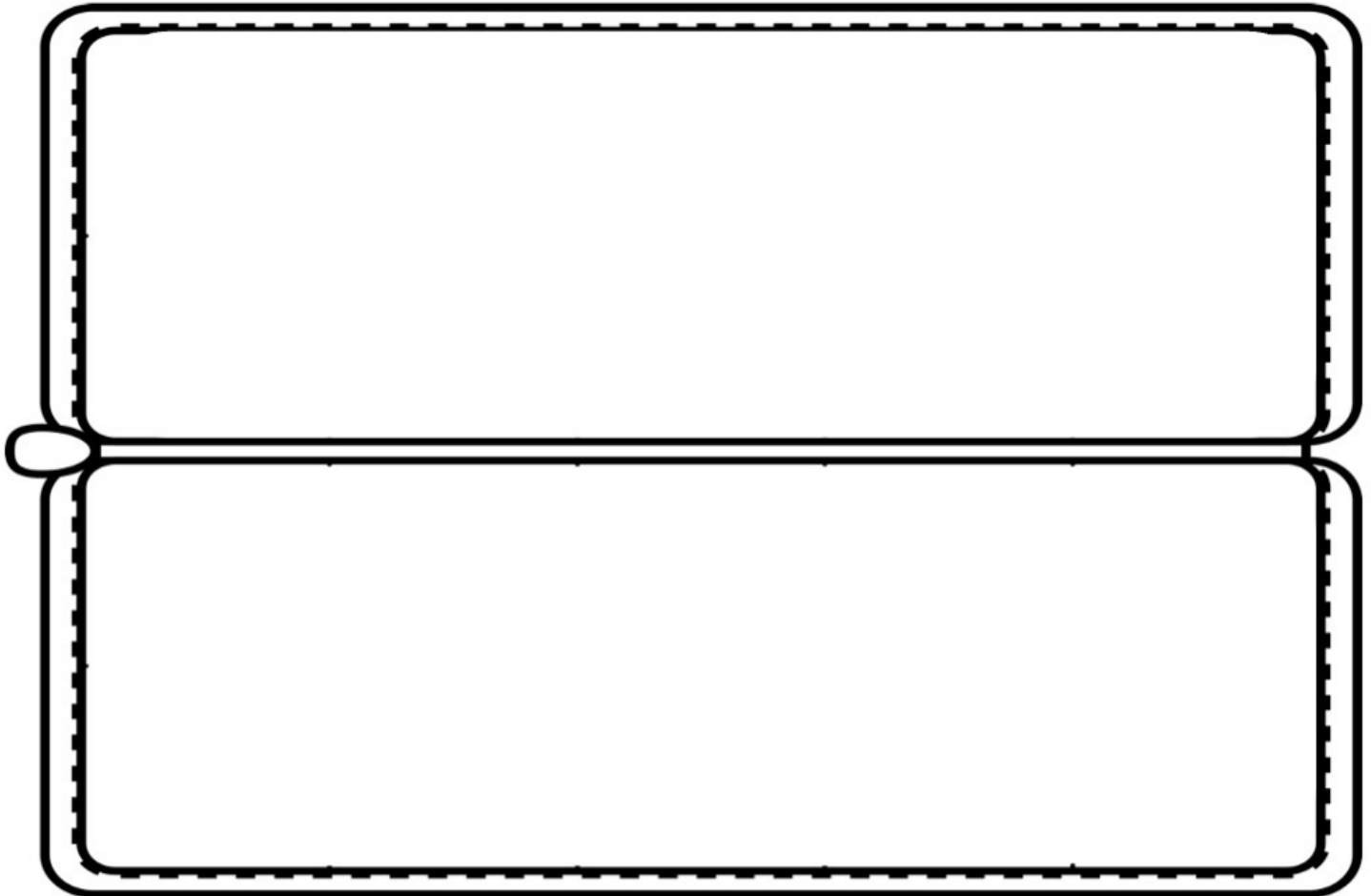


# ANSWER KEY

Name: \_\_\_\_\_

# ORGANIZE MY PENCIL CASE

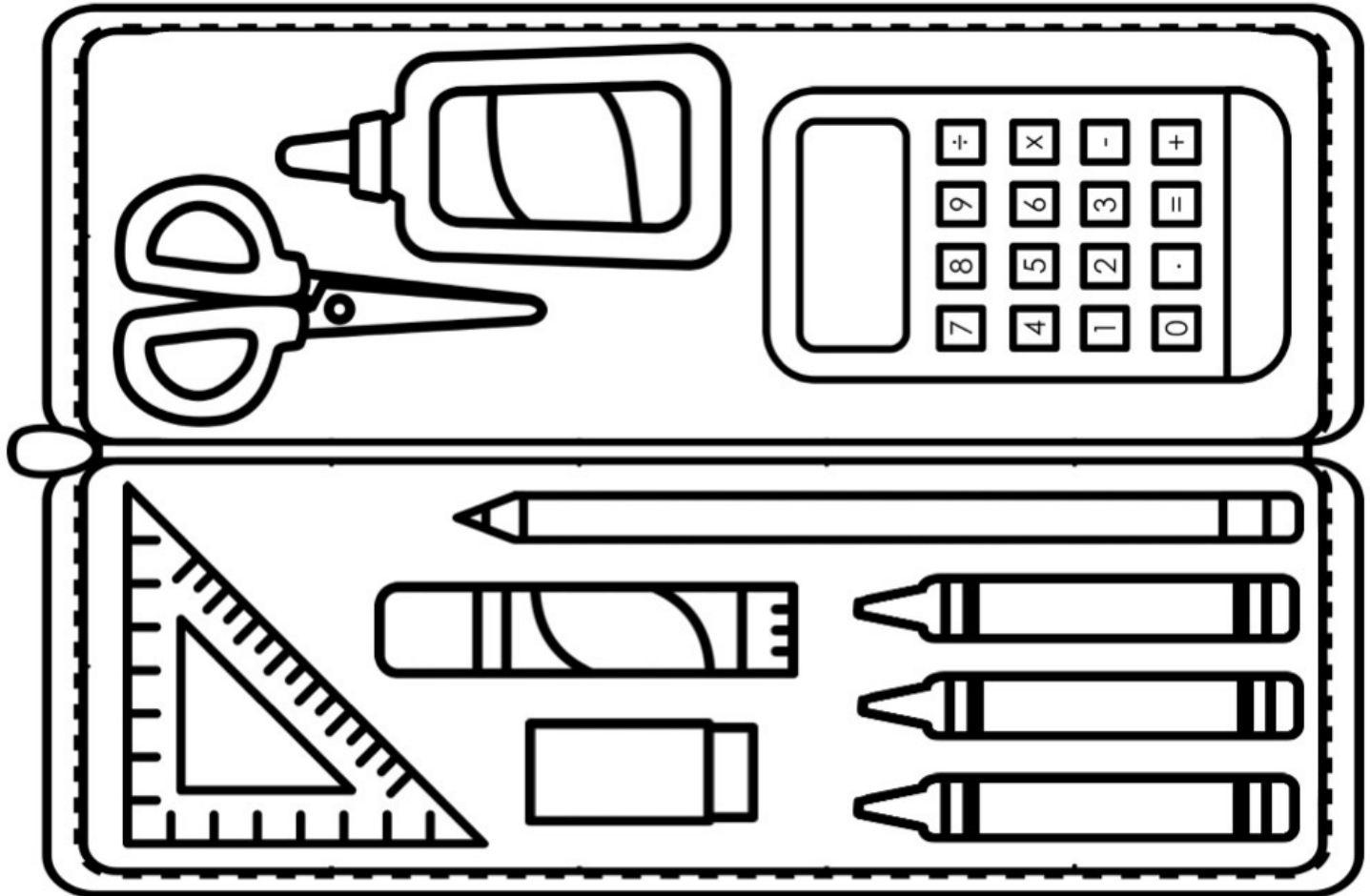
Cut out the supplies below and glue them inside the pencil case. Make sure it is organized and tidy!



Name: \_\_\_\_\_

# ORGANIZE MY PENCIL CASE

Cut out the supplies below and glue them inside the pencil case. Make sure it is organized and tidy!



# ANSWER KEY

Name: \_\_\_\_\_

# OLLIE'S MESSY DESK

Describe Ollie's desk. How do you think he feels about it? What could he do to organize and tidy his space?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Name: \_\_\_\_\_

# ORGANIZATIONAL SKILLS

Color your favorite ways to stay organized.

Create and stick to routines.



Use timers.



Write a to-do list.



Break big tasks into smaller steps.



Keep your space clean and tidy.



Give everything its own space.



Prep for school the night before.



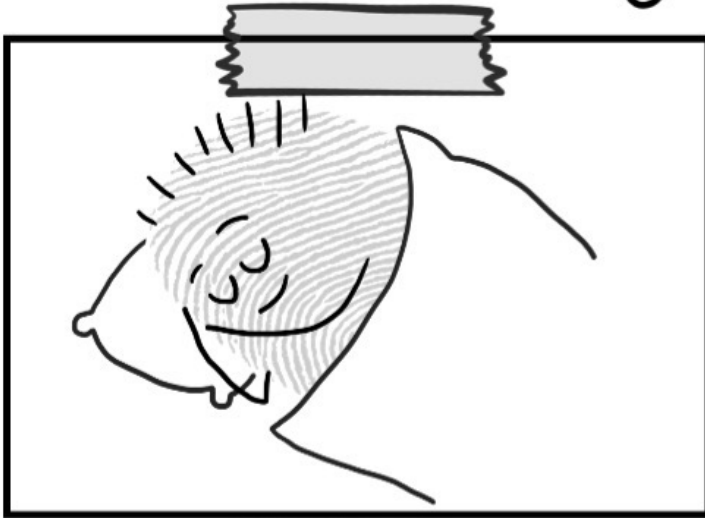
Ask for help.



Name: \_\_\_\_\_

# ORGANIZATIONAL SKILLS

Write tips and ideas to help each of these friends get organized.



Toby keeps sleeping in and missing the bus.

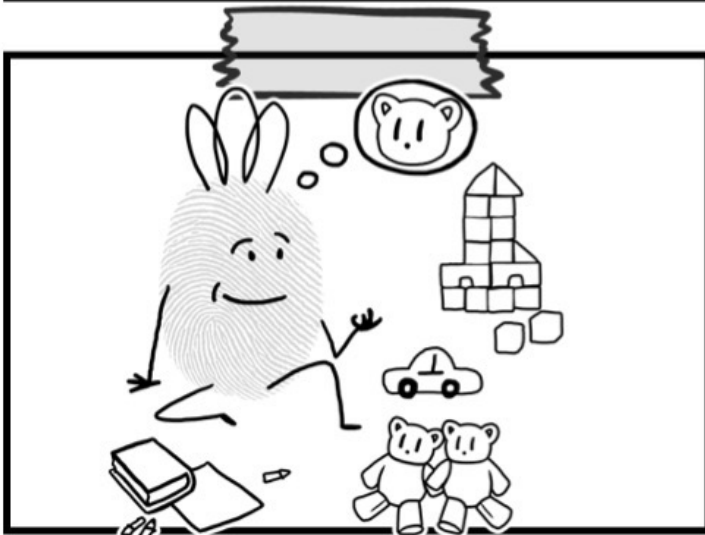
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Jay'Quan's room is so messy that he can't find his toys.

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Carla's desk is so messy that she can't find her pencil.

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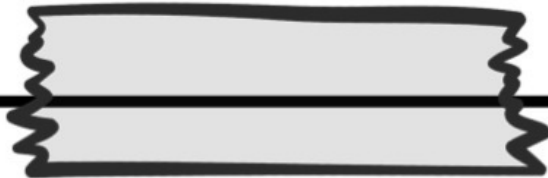


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Name: \_\_\_\_\_

# ORGANIZATIONAL SKILLS

Write and draw about one habit you could work on to become more organized.



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Please contact me any time at [laura@musiccitycounselor.com](mailto:laura@musiccitycounselor.com) with questions, suggestions, resource requests, or comments. I'm here to help and would love to hear from you!

♥ *laura oathout*

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